



**SELSTON  
HIGH  
SCHOOL**

# **THE TWO COUNTIES TRUST ADMISSIONS POLICY: PART 2 SELSTON HIGH SCHOOL 2022-23**

Inspire  
Success

**Date of issue:** 01/02/2021

**SELSTON HIGH SCHOOL** Ambition | Teamwork | Honesty



Note: This section of the Admissions Policy explains how The Two Counties Trust Admission policy applies in Selston High School, including how admissions are prioritised.

## 1. Introduction to the school

At Selston High School we have high expectations of every member of the school community so that we can 'inspire success' in every student. You can expect your child to be nurtured, supported and challenged so that they excel academically and socially. We expect all students to share these high standards and to do their best every day. We recognise that each child is an individual and aim to personalise learning so that all pupils thrive and achieve their full potential. We aim to develop resilient, hard-working, and respectful citizens who will be ready for the next stage of their education and who can confidently and successfully take their place in the world.

Working with you as a parent will be vital to your child's success; we hope this is the start of a successful partnership and we look forward to welcoming you and your family to our school.

## 2. Planned Admission Number

The planned Admission Number (PAN) for entry into 2022/23 in this school is: **180**

## 3. Criteria for prioritising admissions in Selston High School

The following criteria, in the order listed, will be used to allocate places if there are more applications than places available:

- Looked After Children and all previously Looked After Children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
- Children who live in the catchment area at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school.
- Other children who live in the catchment area at the closing date for applications.
- Children who live outside the catchment area, but who are attending a linked primary phase school (see list at the end) on the closing date for secondary applications and who will have a brother or sister at Selston High School at the time of admission.
- Children who live outside the catchment area and who, at the time of admission, will have a brother or sister at Selston High School.
- Children who live outside the catchment area but who are attending a linked primary phase school on the closing date for secondary applications.
- Other children who live outside the catchment area.

Children with Education, Health and Care Plans (EHCP) have a different admission process. If a child has an EHCP or parents are in the assessment process, it is important to have a discussion with the Headteacher about what to do next. There is more information in Part 1 of this policy.

In the event of that there are more applications than places available, Selston High School may need to ask for proof of the following when applying the criteria for prioritising admissions:

- Address
- Child's date of birth
- Copy of an adoption order, residence order or special guardianship order and a letter from the
- Local Authority that last looked after the child confirming that (s) he was looked after immediately prior to that order being made.

## 4. Significant Change of Circumstances

If a change of circumstances takes place after the closing date for applications but before all places have been allocated, then the change of circumstances will be taken into account within the allocation process.

If a change of circumstances takes place after all places at the school have been allocated the application will be added to the waiting list in a position which reflects the published priority criteria.



## 5. Appeals

Parents who have been refused a place at the academy have the right to appeal this decision to an independent panel. Parents wishing to appeal should complete the appeal form, which can be found on both the academy's website.

<https://www.selston.ttct.co.uk/information/admissions/>

Appeals will be held in line with the DfE's School Admission Appeals Code (February 2012).

## 6. Definitions

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#### 6.1 Looked After Children

A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school;

Previously Looked After Children are children who were looked after but ceased to be so because they were adopted, (or became subject to a child arrangement order or special guardianship order). Children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after and those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted

[\*State Care - a child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.] (i.e. charity group that benefits society) but does not include private fostering whether in England or from outside of England.

#### 6.2 Residence

This is defined as the child's ordinary place of residence which is deemed to be the residential property at which the child normally and habitually resides with the person or persons having parental responsibility for the child at the time of completion of the application form. If a child's parents live at separate addresses, whichever of the two addresses the child permanently spends at least three school nights, ie, Sunday, Monday, Tuesday, Wednesday or Thursday will be taken as the place of residence. Addresses of other relatives or friends will not be considered as the place of residence even when the child stays there for all or part of the week. Proof of residence and other evidence from the court regarding parental responsibilities in these matters may be required.

#### 6.3 Sibling (Brother and Sister)

This is defined as being those children who share the same biological parents. This includes half-brother or half-sister or legally adopted child living at the same address as the child.

#### 6.4 Parent

Section 576 of the Education Act 1996 defines 'parent' to include; all natural parents, whether they are married or not; and any person who, although not a natural parent, has parental responsibility for a child or young person; and any person who, although not a natural parent, has care of a child or a young person. Having parental responsibility means assuming all the rights, duties, powers, responsibilities and authority that a parent of a child has by law. People other than a child's natural parent can acquire parental responsibility.

#### 6.5 Catchment Area Details

For the local authority where you reside are detailed in the below links or by visiting the residing authority websites.

[www.nottinghamshire.gov.uk/schoolcatchments](http://www.nottinghamshire.gov.uk/schoolcatchments),

[www.derbyshire.gov.uk/education/schools/school-places/secondary-admissions/parents-guide/how-to-apply/find-your-nearest-school/find-your-nearest-school.aspx](http://www.derbyshire.gov.uk/education/schools/school-places/secondary-admissions/parents-guide/how-to-apply/find-your-nearest-school/find-your-nearest-school.aspx)

The catchment area for Selston High School can be found here:

<https://www.selston.ttct.co.uk/wp-content/uploads/sites/10/2021/07/Our-Catchment-Area.pdf>



## 6.6 Distance

In the event of over-subscription within any criterion, preference will be given to children who live nearest. Distance will be measured using the residing Local Authority distance calculation software.

## 6.7 Nottinghamshire

Distances are measured from the main administrative point at the school campus to an address point (using eastings and northings as defined by Ordnance Survey) to the child's home using Nottinghamshire County Council's computerised distance measuring software.

<https://www.nottinghamshire.gov.uk/education/school-admissions/apply-for-a-school-place>

## 7. Linked Primary Schools

Bagthorpe Primary School

Brinsley Primary School

Holly Hill Primary and Nursery School

Jacksdale Primary and Nursery School

Underwood Church of England and Primary School

## 8. General Data Protection Regulation

All data within this policy will be processed in line with the requirements and protections set out in the General Data Protection Regulation.

